

**EXAMPLE OF A HOME LEAVE DUE DATE CALCULATION  
UPON REASSIGNMENT/TRANSFER TO GENEVA FROM  
A 12-MONTH DUTY STATION**

EOD: 15 July 2002 at a 12-month duty station (2 credit pts per month of service)

1<sup>st</sup> Due date: 15 July 2003 - home leaves taken in September 2003 (within eligibility period)

2<sup>nd</sup> due date: 15 July 2004 - home leave taken from 15 January to 31 January 2005 (*outside* eligibility period!). Recalculate home leave due date from departure date.

Since 24 credit points accrued on 15 July 2004 + further 6 points accrued by 15 October 2004 (maximum home leave accrual reached 30 points). Staff member is free to exercise home leave at any time. No further point accrual after that date until staff member departs on home leave.

*Re-start point accrual from date of departure on home leave 15 January 2005 at 12-month duty station:*

Carry-over HL credit points (max 30 pts minus 24)	6pts
6pts	
(2 pts/mth) 15 to 31 January 2005 (+ 15 days = full credit) -	2 pts (8pts)
(@12 mth DS) 1 February to 31 July 2005 (6mths x 2pts/mth) -	12 pts (20pts)

*Reassignment to 24-month duty station on 1 August 2005:*

1 pt/mth	1 August to 30 November 2005 (4 mths x 1 pt/mth)-	4 pts (24pts)
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**New home leave due date is 1 December 2005.**